

## Birth Certificate Request Form

Please fill out the following information to begin the procedure to obtain an Original Birth Certificate from your State of Birth.

**Do Not Leave Anything Blank!**

**Upon Completion, Fax this to 713-975-9202!**

1) Applicants First Middle Last Name:

\_\_\_\_\_

2) Gender: ( ) Male ( ) Female

3) Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

4) City & State of Birth: \_\_\_\_\_

5) County of Birth: \_\_\_\_\_

6) Father First Middle Last Name:

\_\_\_\_\_

7) Mothers **Maiden** Name: First Middle Last:

\_\_\_\_\_

7B.) Were your parents married when you were born? ( ) Yes ( ) No

8) Original Name ( If Adopted ): \_\_\_\_\_

9) Credit Card Billing Address:

\_\_\_\_\_

Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

10) Credit Card Type ( ) Visa ( ) Mastercard ( ) American Express ( ) Discover

**Note:** The Birth Certificate Fee for each State varies between \$61.50 and \$81.50 plus our Service Fee of \$60 which includes Overnight Shipping! Your Credit Card will be charged an amount between \$121.50 and \$141.50!

11) Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Last 3 #'s on Back: \_\_\_\_\_

I agree to the terms and amounts that my credit card may be charged:

Cardholder Signature: \_\_\_\_\_

12) Contact Phone #: \_\_\_\_\_ Contact Fax #: \_\_\_\_\_

13) Contact Email : \_\_\_\_\_

**- About 3- 4 hours of receiving this in our office, we will fax or email you a Verification Form. When you receive the Verification Form, you must photocopy 2 Forms of Identification ( at least 1 must be a State ID ) ONTO the Form in the space provided. In addition, you must ENLARGE the 2 IDs provided. Each ID needs be the size of a half a sheet of paper.**

**- Then, FAX the signed Verification Form and the Enlarged Copies to 1-866-550-2067.**

**- Your request will be completed upon successfully faxing the documents!**

**Forms of ID Accepted:** Copy of Valid State Issued Photo Identification with Current Address Military ID ( With Photo ), Social Security Card, School ID ( With Photo ), Work ID ( With or Without Photo ), Current Utility Bill or Current Bank Statement